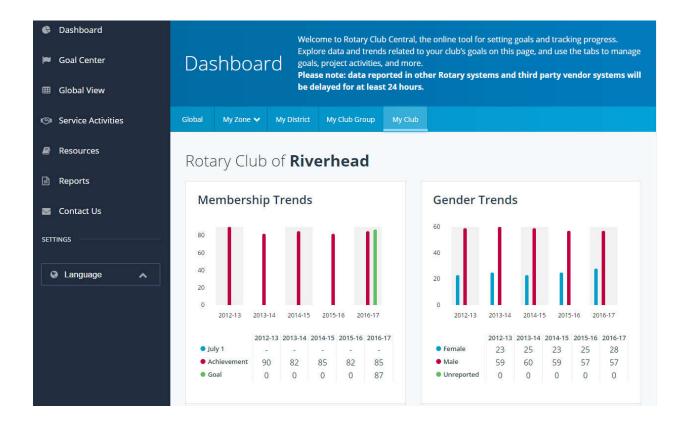
HOW TO ACCESS ROTARY CLUB CENTRAL







HOW TO SET A GOAL

For club officers

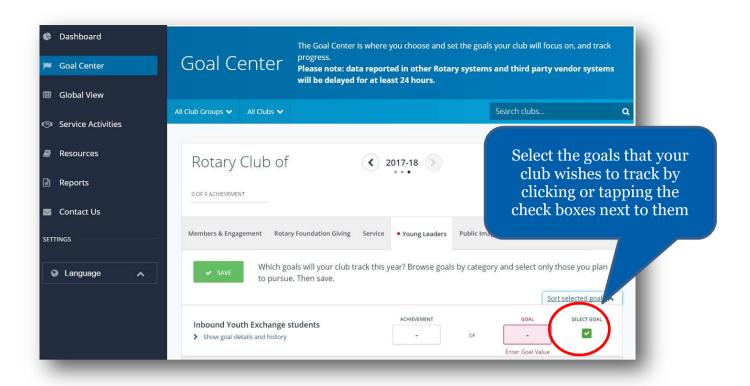


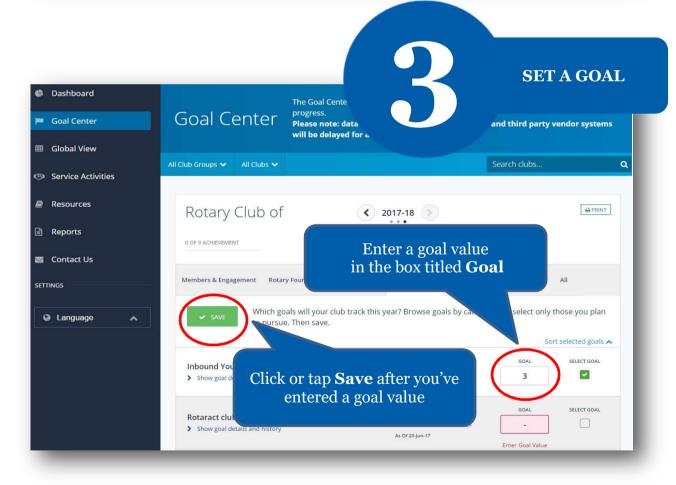
FIND GOALS



TO TRACK Dashboard The Goal Center is when als your club will focus on, and track progress.
Please note: data reported in other Rotary systems and third party vendor systems Goal Center ■ Goal Center will be delayed for at least 24 hours. Q Service Activities Before choosing Resources Rotary Club of 2017-18 your club's goals, Reports make sure the 0 OF 8 ACHIEVEMENT appropriate Contact Us year is listed Young Leaders SETTINGS The goals you select will appear below. To report progress or add, remove, or edit a goal, select Language

If the **Edit** button appears, click or tap it to find goals your club wants to track. If this button reads **Save** and goals are displayed, proceed to the next step







DISTRICT and CLUB database

(DAC-db) TRAINING

DACdb Rotary Club Management!





Install – Simple!

- You will not find DACdb in the phone stores
- DAC mobile is in the "cloud", ready to be used anytime, anywhere you have connectivity.
- Use your browser: m.DACdb.com (no www)
- Add ICON to Home screen:



iPhone: ICON at the bottom













Security Levels – 10 Levels

- 0 Public (public websites not logged in)
- 1 Members
- 2 Committee Chairs Add/Delete members
- 3 Event Moderators
- 4 Club Officers
- 5 Assistant Governors
- 6 District Administrators
- 7 District Communication Officer (DCO)
- 8 Zone Administrators (zones, multi-districts)
- 9 DACdb administrators (DACdb Team)



DISTRICT and CLUB database

Smartphone - for Your CLUB Directory

All this information about your Membership, Club, Committees, Club Calendar and the District

Calendar is now on your Smartphone...

www.DACdb.com

...Just LOG IN as a ROTARIAN



BUT HOW DO I USE IT ?





DISTRICT and CLUB database

LOG IN URL:

www.DACdb.com/Rotary/





Logging In



DACdb

The District and Club database was developed to assist districts and clubs to meet their administrative reporting requirements to Rotary International, and to foster easier communications within the district for the district leadership, district committees, club leadership, and of course the members of Rotary Clubs.

Sign In



DACdb Mobile



http://m.DACdb.com

Go To DACdb Mobile
Create DACdb Mobile Desktop ICON

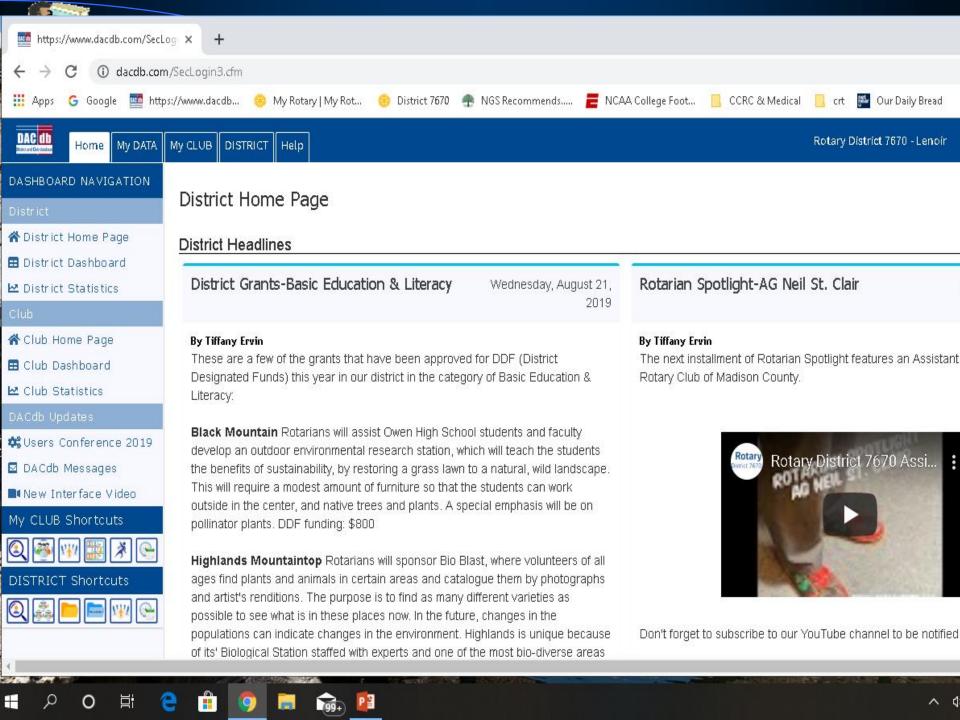
Copyright © 2005-2013, All Rights Reserved



• Our User interface is very "intuitive"...

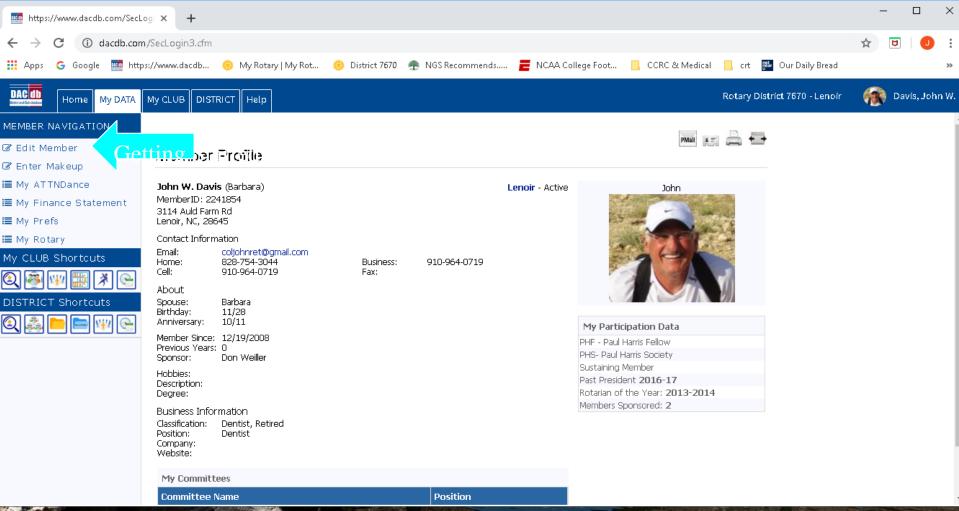
- Just click on a "TAB" and follow the instructions found within.





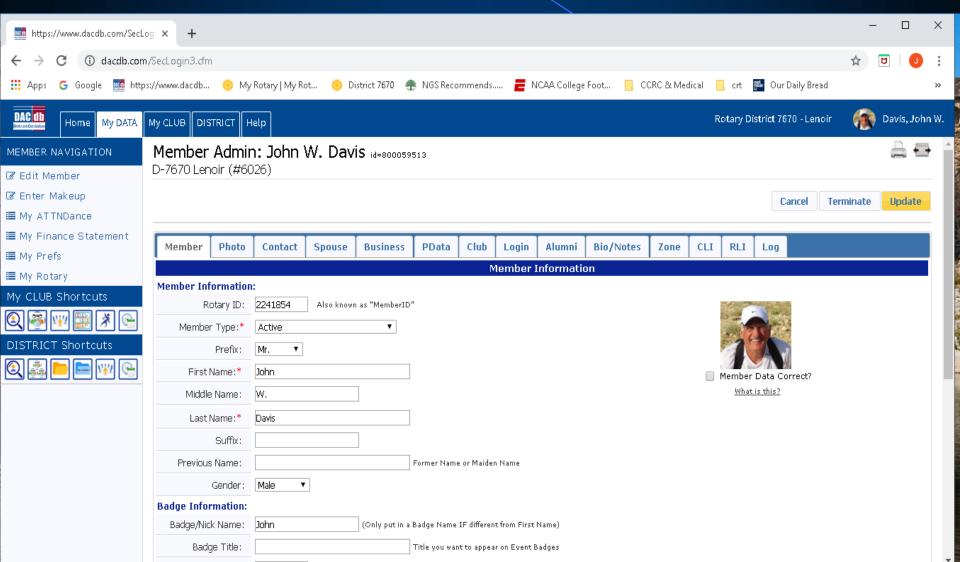


Getting Started EDIT Member





EDITING Member data





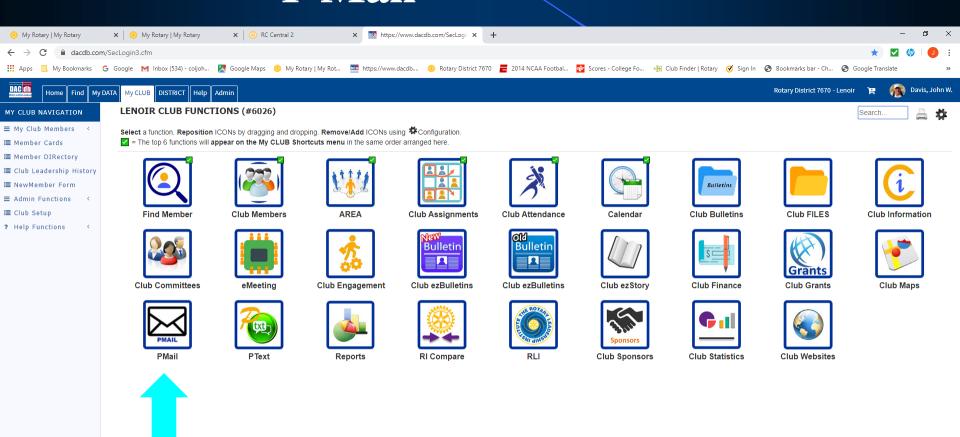
You have the ability to.....

• Send "P-MAIL" (Personalized eMail)
To one or ALL your Club members,
in just a couple clicks

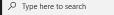




P Mail





























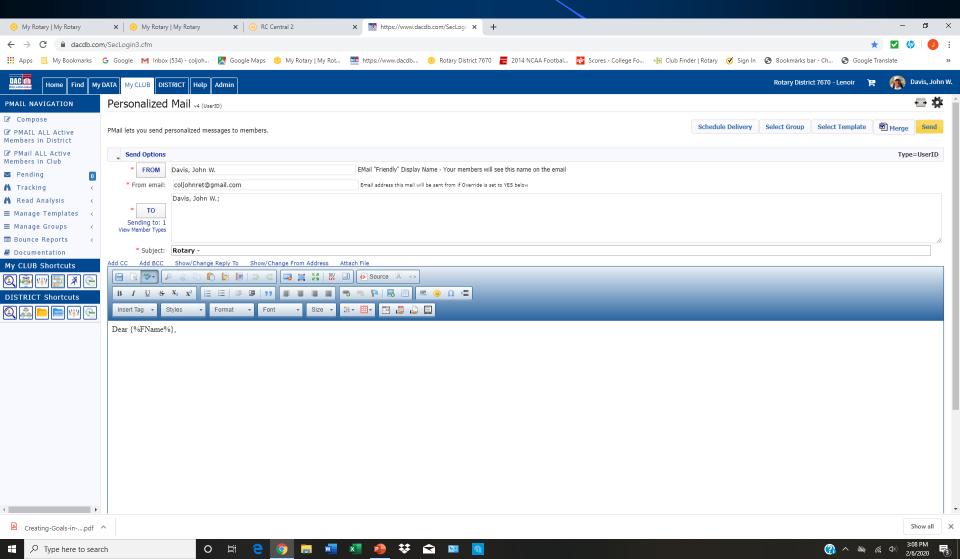


Show all





P Mail



Also, you have the ability to...

- View the public data for any Member or Club in your district
- Find any Member, and view their *public* contact information



m.DACdb.com





- · m.DACdb.com
- Use same Login values as the District & Club database for inquiries on your Smart Phones



In your browser: (Safari)

www.DACdb.com

U: <Email address>

P: <RI MemberID>





www.DACdb.com



	•	
http://m.c	3G lacdb.com	
Мератина	DaCdb Mobil	^
	Find Member	
	/Club	
	strict /Data	
⊕ R2	R-Business Index	
⊕ CI	ub Locator	-
	+ m	(3)
	0	





www.DACdb.com



Quick Access:

- Email Address
- Phone Numbers
- Name & Address
- -Calendar of Event



DISTRICT and CLUB database







How YOU can P-mail

• You can easily communicate on a "personal" level with one or all of your club members by using the P-MAIL feature built into the DACdb system

"Dear Rotarian MIKE"





Boldly Browse!

Resources on Rotary.Org

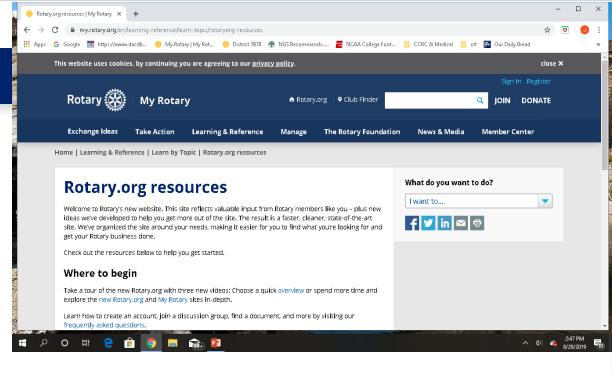
John Davis & Ron Wiens, Paula Talbot, College of Assistant Governors





Today's Outline

Rotary.OrgResources



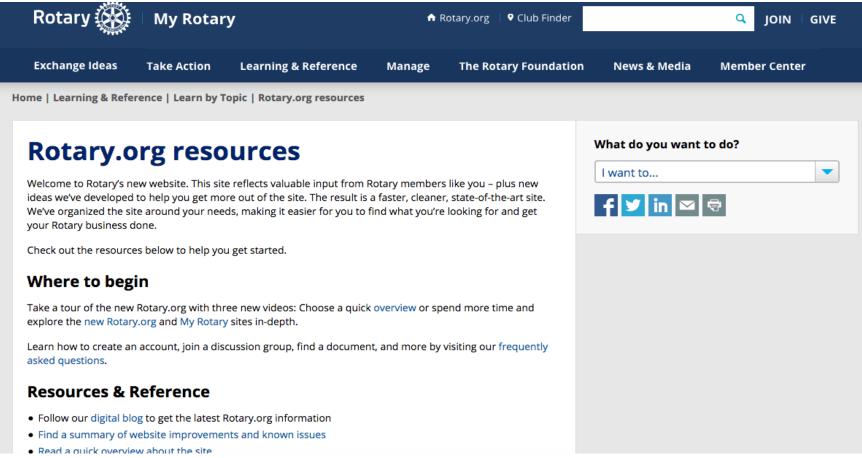
- Rotary.Org = Public Site
- MyRotary = Rotarians Private Site
- Navigating My Rotary
 - Online Tools





Starting Point – Rotary. Org Resources Website

https://my.rotary.org/en/learning-reference/learn-topic/rotaryorg-resources







First Things First!

Check:

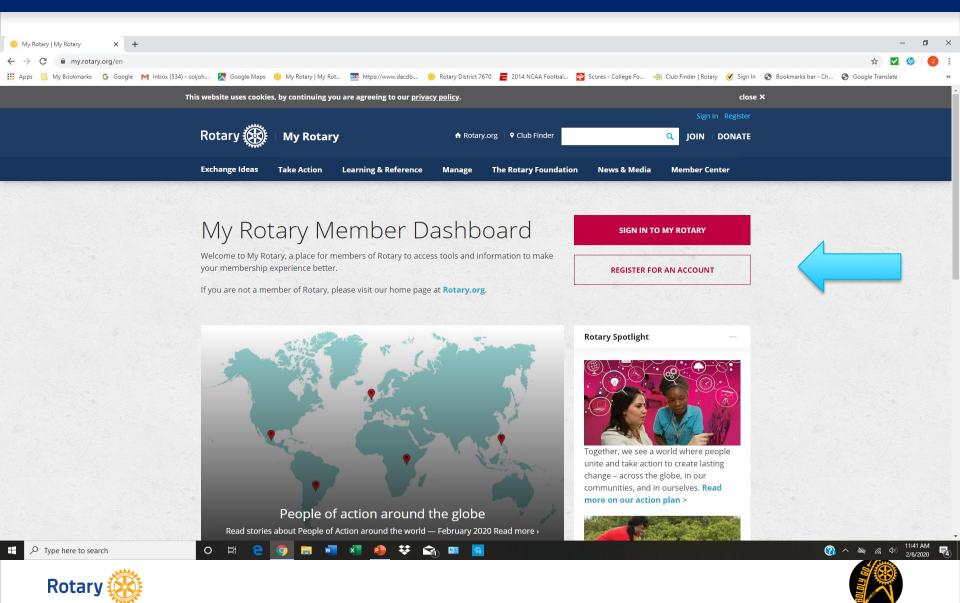
- Do I have a "My Rotary" Account?
- Can I access "My Rotary and Rotary Club Central"?

- Resources:
 - How to Create a My Rotary Account
 - How to Access My Rotary & Rotary Club Central

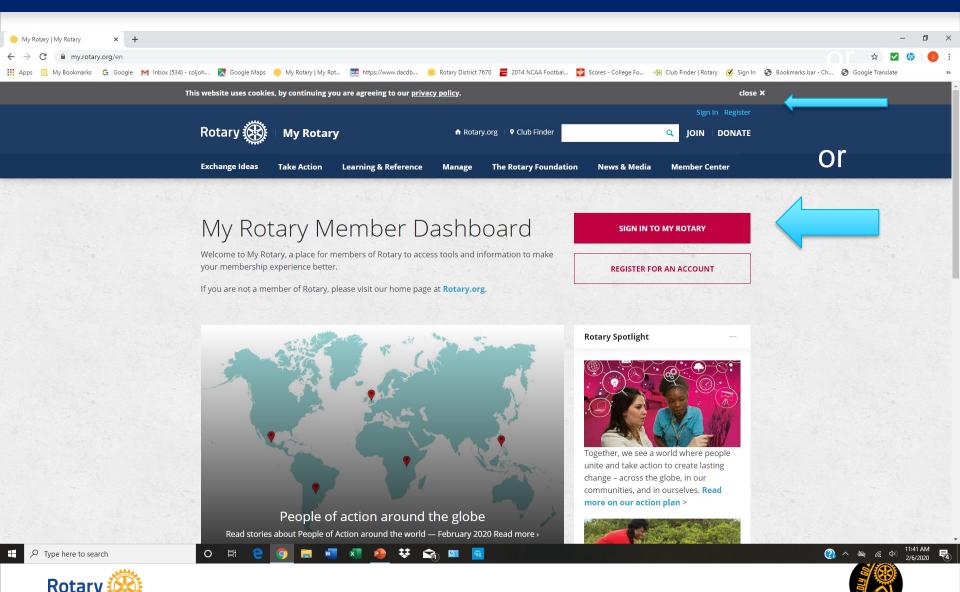




How to create a My Rotary Account



How to Access My Rotary and Rotary Club Central



How Things are Organized

Rotary.Org -> Public Info

• <u>My Rotary</u> -> Rotarian Info -> Rotary Club Central -> Club Goal Data

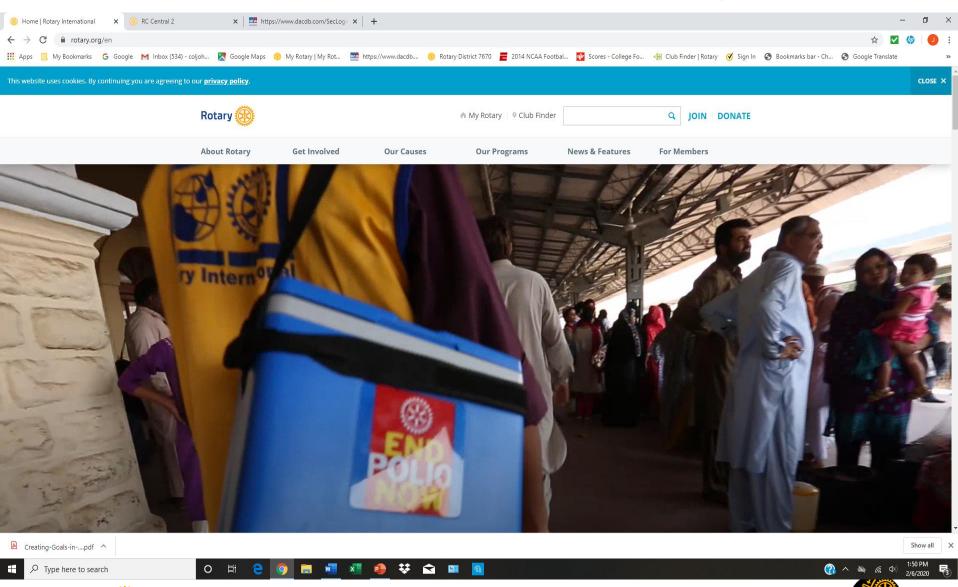
Let's look deeper





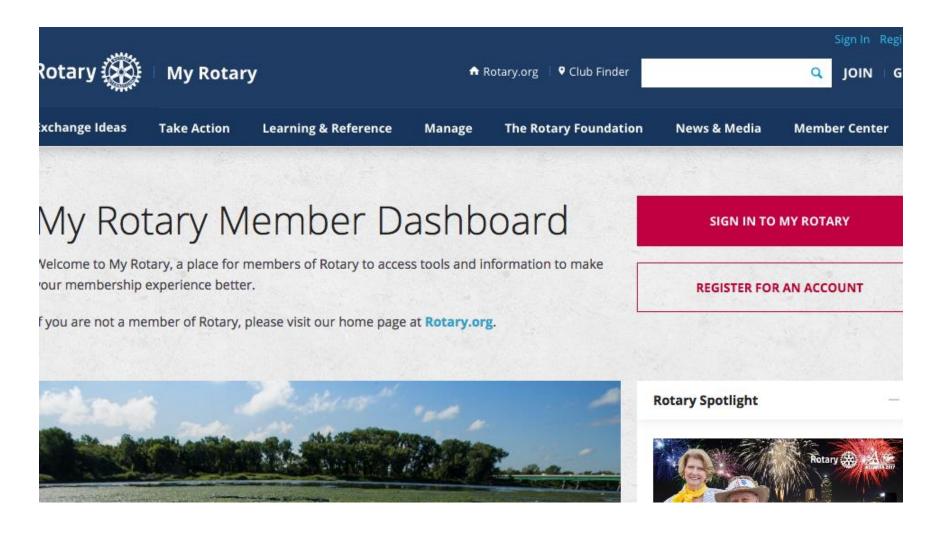
Rotary International (public) at

rotary.org/en





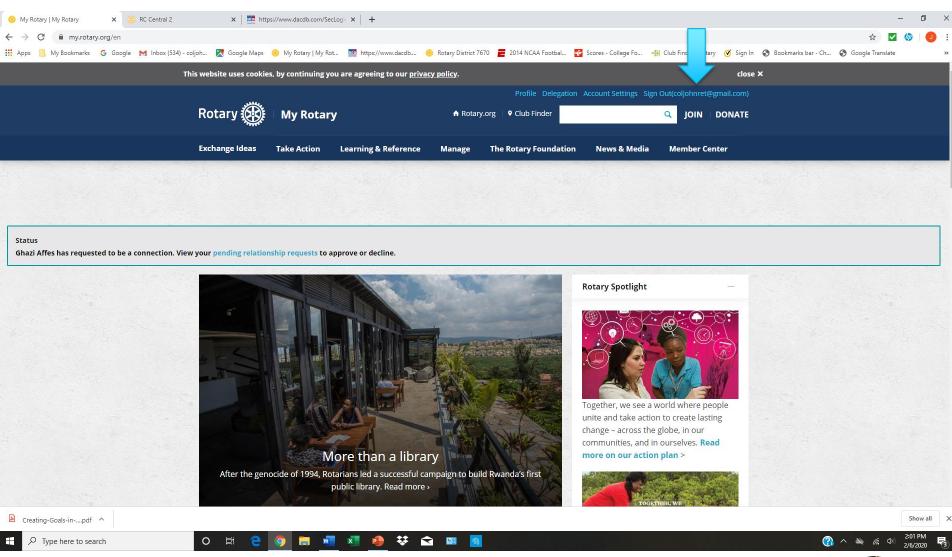
Access My Rotary at: https://my.rotary.org/en







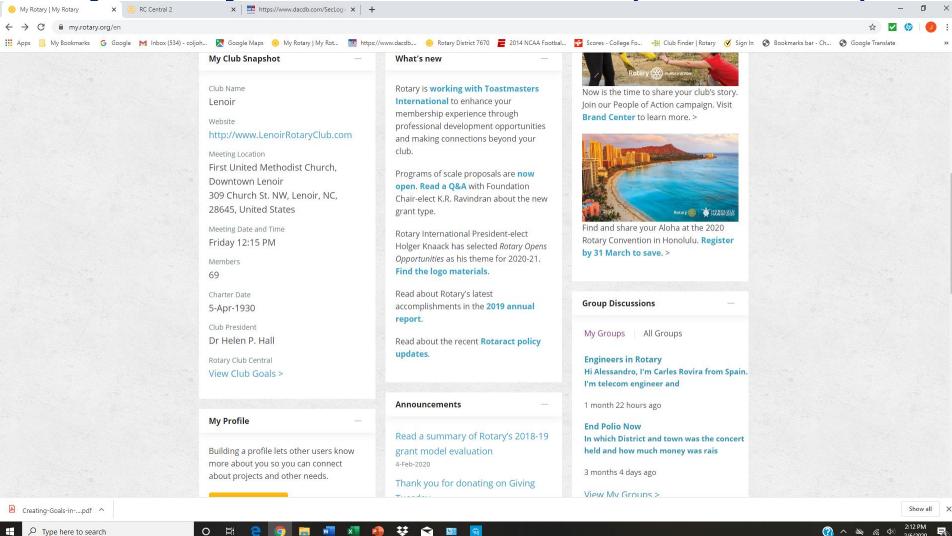
My Rotary – first screen after you sign in







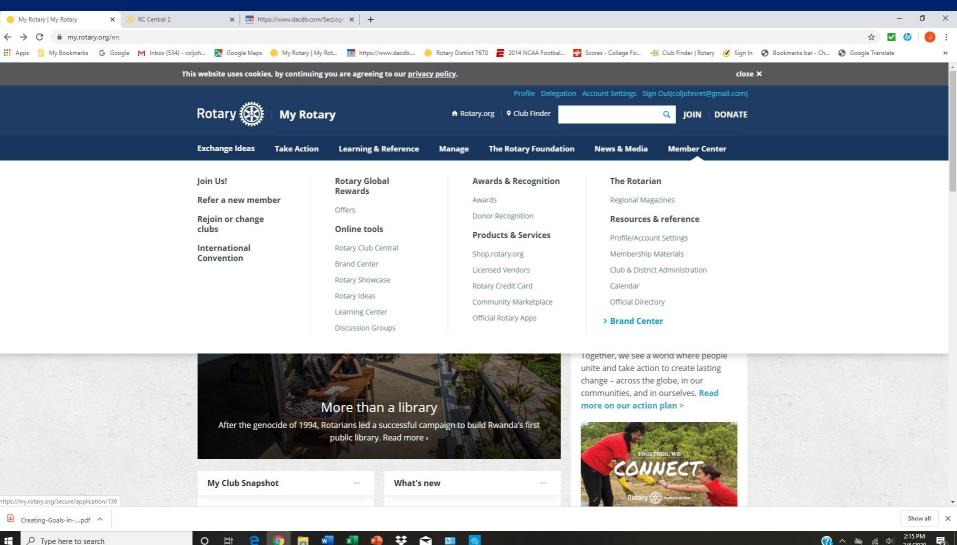
My Rotary – first screen cont.' (scroll down)







Navigating My Rotary from the Top Navigation Tab Bar







Creating Goals in "Rotary Club Central"

Creating Goals in My Rotary: a Tutorial

- Login to My Rotary
- From the home screen, hover the mouse over "Manage". A blue drop down banner will appear. On the left side of the banner select "Rotary Club Central". When Rotary Club Central Dashboard opens, your name will be at the top right.
- There are 5 "Tabs" under Dashboard. Select the "All clubs" tab and "My club" in the drop down.
- Next on the far left in the dark blue section select "Goal Center"
- The next screen should say "Rotary Club of -----" and to the right in the middle of the screen you should see < 2019-20 >. This is the screen for the current year. To enter your goals for 2020-21 click on the > and next years goals should appear.
- There should be 6 Tabs (Members & Engagement, Rotary Foundation Giving, Service, etc). Click on each tab to enter or edit your goals for that section. Always make sure you have selected the correct years in the middle of the screen!!!!!!!!!

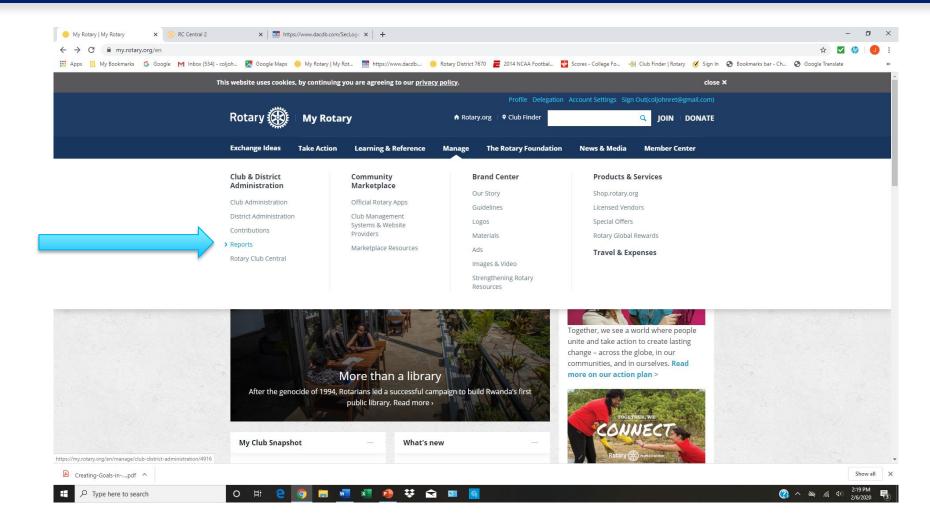


- Online Tools (*The Really Cool Stuff*)
 - Rotary Club Central
 - Brand Center
 - Rotary Showcase
 - Rotary Ideas
 - Learning Center
 - Discussion Groups





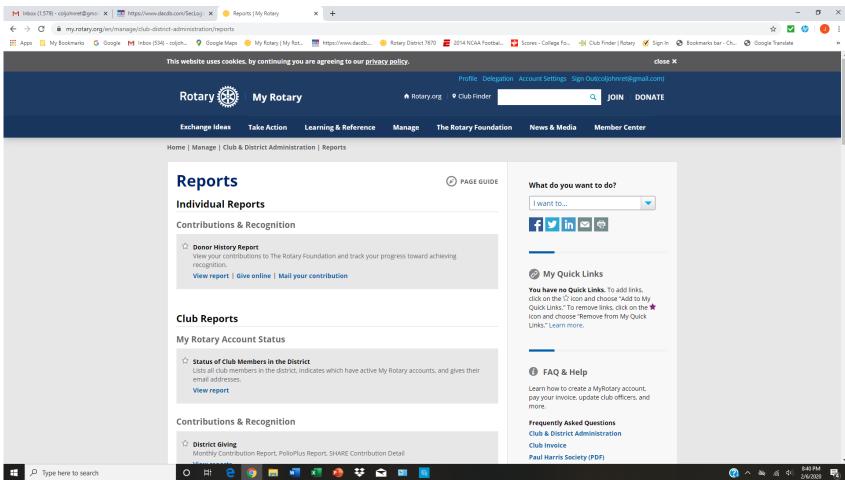
Navigating My Rotary Continued hover over "Manage" and click "Reports"







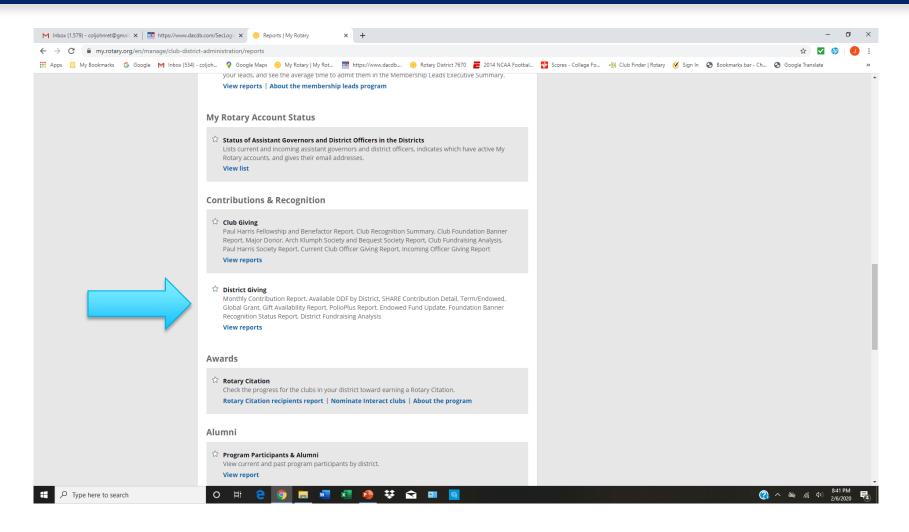
NOTE: Every member can see every donation they have made to The Foundation





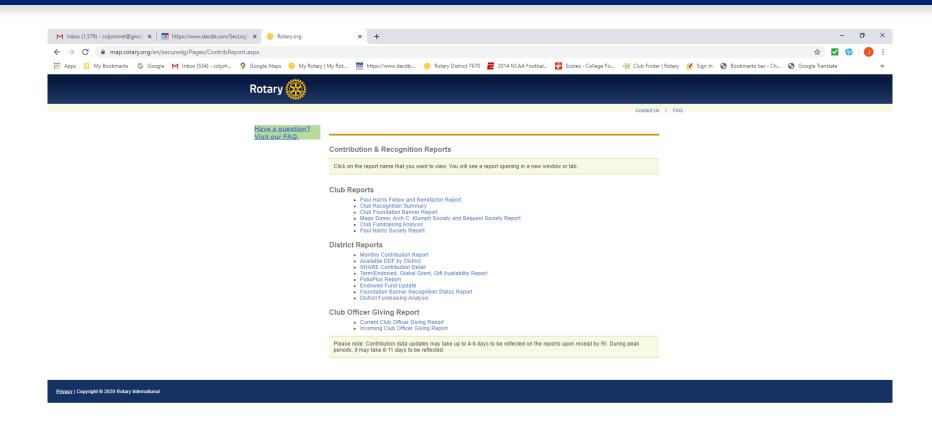


Click on "view reports" under the District Giving topic.







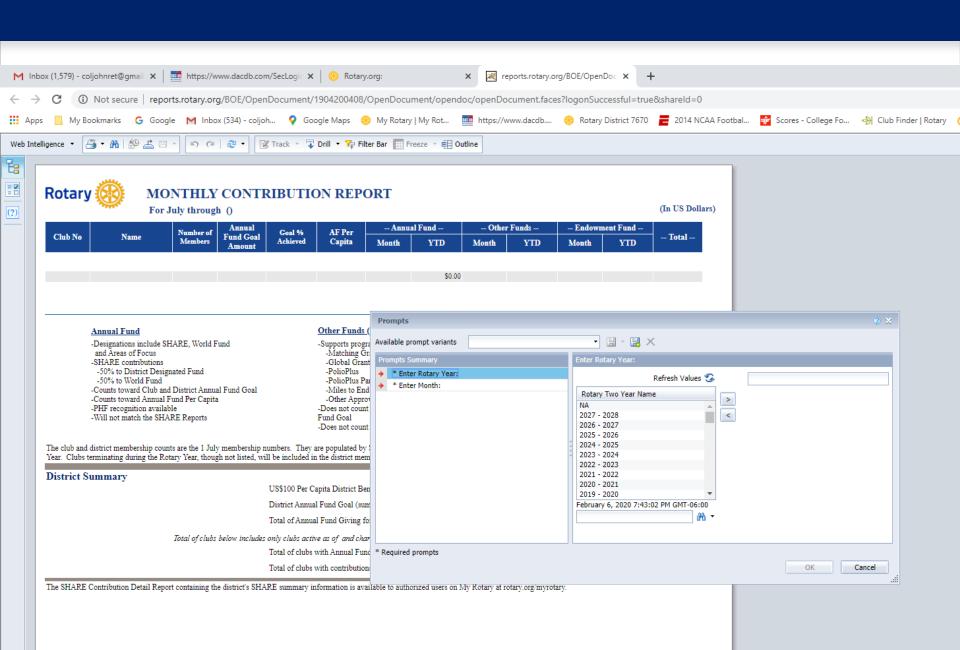






If you want to know who in your club is a Paul Harris Society member, click on Paul Harris Society Report just above in the Club Giving topic!

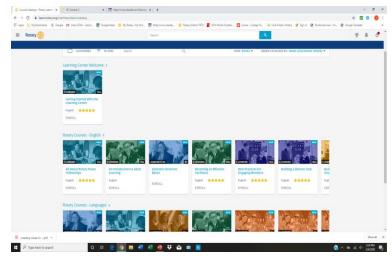




Resources

- My Rotary
 - Online Tools (In the Member Center)
 - Learning Center
 - Search for Resources
 - Online Class on RCC: videos, handouts, etc.

- DACdb
- Your Assistant Governor







Boldly Browse: Resources On Rotary.Org

Thank You!







Pre-PETS
Jan. 6. 2022
Dave Borowski
District 7610 Public Image Director

dfborowski@cox.net



Background

- Web Designer
- Newspaper Staff Writer & Photographer
- BXRC PI Chair Seven Years
- District PI Chair for PDG Jonathan Lucus
- District PI Chair for DG Pat Borowski



PI Team members

- Diane Hill Social Media
- Earl Baughman Newsletter Editorin-Chief
- Sue Klemm Newsletter Editor



Tell Your Club's Rotary Story

It's important to have a good handle on PI and public relations



We all do good things for our communities, but we keep them to ourselves.

We need to tell people what we do

- Encourages people to "think and act" service.
- Gives people a focus for their service activity, i.e., more volunteers.
- May attract donations and support for your projects.
- Attracts membership interest in your club.
- Promotes the idea of "Service Above Self."



Who's Responsible for your Club's Public Image?



- EVERYONE
- PI Chair Every club needs one.
 - Planning and Communication
 - Single Point of Contact
 - Collaboration every committee chair should be talking to the PI chair regularly.
- Form a committee
- Make a plan



Make a Plan

- What are you trying to accomplish?
- What method will you use to accomplish.
- What projects or activities will be highlighted
- Timetable
- Budget



At a minimum

- Keep Facebook and website up to date
- Advertise upcoming events
- Create a club brochure
- Send press releases to local news outlets







[] Focus

PRESS RELEASE

Bailey's Crossroads Rotary Club (BXRC) donates \$40,000 to local food banks

Bailey's Crossroads, Virginia (5/22/2020) -

The BXRC board of directors has approved more than \$40,000 to address food insecurity due to the Covid-19 virus in the Bailey's Crossroads area of Fairfax County between now and June 30. Most of the funds are used to purchase food from local supermarkets for delivery to food pantries at the Annandale Christian Community for Action — ACCA and the Dar Al-Hijrah Islamic Center in Falls Church.

Cash donations will be made to the food pantries of St. Anthony of Padua Catholic Church in Falls Church and Columbia Baptist Church in Bailey's Crossroads.

Additional funding has been allocated for food packaging events which will deliver thousands of packaged meals to local pantries.

In order to raise the funds needed to donate to our various local and international charities each year we raffle off a classic (1964-66) Ford Mustang convertible. Last year BXRC raised more than \$100,000. Because of the Coronavirus pandemic, we have cancelled this year's raffle and are using existing funds to help our local community feed its most vulnerable population.

I can provide times and places for food pickup and delivery or put you in contact with members of the club who are organizing this effort.

###

Contact: Dave Borowski, Public Image Chair 703/869-0485,

dfborowski@cox.net Web: Bxrrotary.org

Facebook: https://bit.ly/2LOCrbHbxrcFB ROTARY CLUB OF BAILEY'S CROSSROADS



How do I promote my club's projects?

- Know your local media
- Develop a media list and keep it current.
- Get to know local journalists by inviting them to learn more about Rotary, your club, or a specific project.
- Contact the media with newsworthy story ideas, being sure to:
 - Know your story and anticipate questions.
 - Send background materials immediately following contact.
 - Be persuasive, persistent, and friendly, but not aggressive.



How do I promote my club's projects?

- Advertise on cable and public access TV
- Create a public service announcement
- Write op-eds and letters to the editor
- Distribute club brochures.
- Post on your club website and social media outlets, including blogs, Facebook, Twitter, YouTube, and more



Tools

- Rotary Brand Center https://brandcenter.rotary.org/en-GB
 (Need to register). Logos, photos, templates, images
- Learning Center - <u>https://learn.rotary.org/members/learn/catalog</u> Search for Public Image. These are helpful courses.
- Canva.com free graphic tool. Pro version free for non-profits https://support.canva.com/account-basics/nonprofit-program/apply-for-nonprofit/
- People of Action editor https://www.poaphotos.com/



Tools

 Zone 33-34 Pl website https://www.rizones33-34.org/zone-33-public-image/



Photographs and videos are important



A few district videos

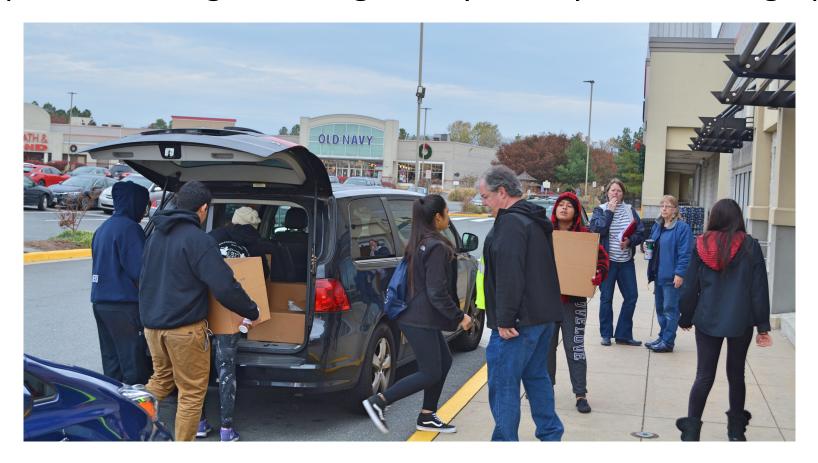
https://youtu.be/HdQYpGRw8jA https://youtu.be/6euFnKUOXEA https://youtu.be/38DFrjCQ3jA District YouTube Videos https://bit.ly/D7610YouTube **District Rotary Times Videos** https://bit.ly/D7610RotaryTimes



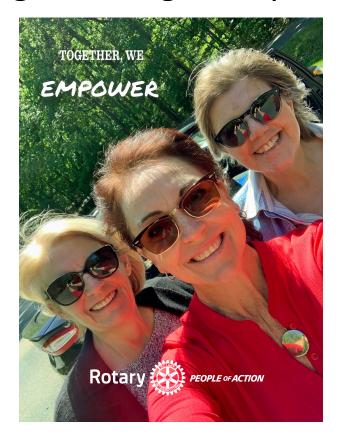
Human beings process pictures 60,000 times faster than text*
(A picture is worth a thousand words)

*business2community.com



























Some quick and easy PI hints

Create a club brochure.

Be sure it reflects YOUR club with information and photos that are *up to date* and inclusive of your club *and* community

Hand out Club brochures and create posters

At various club events, projects.

Ask local merchants/businesses if you can leave copies

Remind members to talk up the club.

Invite people to help at events.

Wear Rotary logo wear, pin

Take photos or shoot video at club events.

Use smartphone and keep the shots live action



Some quick and easy PI hints(cont.)

Post photos to Facebook, Twitter, Instagram etc.

* Understand the limitations pertaining to minors

Send a story to news outlets. (local paper, Patch, radio etc.)

Upcoming events; results of completed events & about recognitions and awards.

Boost Facebook pages at a cost.

Keep social media and website up to date

The point is to get and keep the name of your Rotary Club in front of the public.



We conducted a Survey

https://www.surveymonkey.com/stories/SM-

TM3YMS7Q/?fbclid=IwAR05U-

Sv6pAPOVjD18HXPZGc4iepBZV6byxFAfKWFIiSH4J30

UkR73nycWc



We conducted a Survey

The results of the public information survey that the District PI Team sent out are in. The link below will present a summary of the results.

There is also a brief analysis below.

https://www.surveymonkey.com/stories/SM-TM3YMS7Q/

- Q1- Facebook is by far the most used social media platform in our district at 84%. Others such as Instagram, Twitter, LinkedIn are dramatically less, each ranging 12 17%.
 - Q2 42% of respondents are satisfied with their social media presence. The others are either unsatisfied or neither satisfied or dissatisfied.
- Q3 Most respondents (87%) believe the newsletter is an effective communication tool.



We conducted a Survey

- Q4 Most respondents (81%) believe that the district website is an effective communication tool.
- Q5 Most respondents (78%) believe that the Facebook group is an effective communications tool.
- Q6 Most respondents (66%) would be interested in some sort of PI training.
- Q7 Respondents are interested in the following training: (64%) are interested in effective website and social media management. Rotary Branding is at 36%. Social media basics is at 40% and conducting successful hybrid meetings is 37%.
- Q8 Most respondents are interested in help with Rotary branding (36%) and general website help (41%)



District 7610 has several social media and other online accounts.



Facebook pages

1. District 7610 Facebook group -

It's a public group so anyone can visit and read posts. In order to post send an email to one of the admins asking to join. The purpose of the group is to share information with district Rotarians.

https://www.facebook.com/groups/117212831621/

or

https://bit.ly/D7610FBGroup

2. District 7610 Facebook page. Anyone can visit and read, only admins or editors can post. This is a page intended for non-Rotarians.

https://www.facebook.com/RotaryDistrict7610/



- 3. District 7610 Public Information page.
- 1. This is a public PI Facebook group. Anyone can visit and read posts. Members can post to the group. Any District 7610 Rotarian can join just send a message to the admin to join.

https://www.facebook.com/groups/1519649321660671/

or

https://bit.ly/D7610PIGroup

4. District 7610 Public Image Chair group. This is a private group for club PI chairs to exchange information. If you are a PI chair and would like to join send a message to the admin.

https://www.facebook.com/groups/630088427503492/?ref=group

or

https://bit.ly/D7610PIChair



YouTube channels

1. District 7610 channel

https://www.youtube.com/channel/UCIQRGaCXIIXtGiY3i6M-KBQ?view_as=subscriber_

or

https://bit.ly/D7610YouTube

2. District 7610 Rotary Times Channel

https://www.youtube.com/channel/UCPaC_b0piDHRv-Nzi90i9lw?view_as=subscriber

or

https://bit.ly/D7610RotaryTimes



District 7610 Instagram account

https://www.instagram.com/rotarydistrict7610/

District 7610 Twitter

https://twitter.com/rotary7610

District 7610 Photo Archive

All photos are free to download.

https://rotarydistrict7610.smugmug.com/



Pre-PETS Session Five Feb. 2 Dave Borowski BXRC Public Image Director dfborowski@cox.net